

W-A-Y Academy Detroit  
(Widening Advancements for Youth)  
8701 West Vernor Highway, Detroit, MI 48209

**Note: November 21, 2016 Meeting will be held at West Campus  
19321 W. Chicago, Detroit, MI 48228**

Board of Directors' Regular Meeting  
Monday, November 21, 2016  
5:30 p.m.

Financial Meeting Scheduled to begin at 5:00 p.m.

### Minutes

#### I. Call to Order by the President at 5:30 pm

Roll Call:

Murray	<u>    X    </u>
Croxtan	<u>    X    </u>
Naylor	<u>    X    </u>
Torres	<u>    X    </u>

#### II. Approval of Agenda

Michael Murray requested to amend the agenda adding Audit Presentation under Item V.

Motion made to approve the amended agenda by Renee Torres/Seconded by Glenn Croxtan. Passed unanimously.

#### III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

No comments offered.

#### IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, October 17, 2016

Motion made to approve minutes from the Regular Meeting held on October 17, 2016 by Glenn Croxtan/Seconded by Renee Torres. Passed unanimously.

#### V. Educational Service Provider's Report

Audit Presentation – Presented by Michael Evrard with Yeo & Yeo who presented letter and Independent Auditors’ Report to the board. Mr. Evrard held a quick overview of the documentation with the board. Board asked whether or not former board members (listed in the report) should be removed from the report. Mr. Evrard shared it would be optional to add a footnote if the board wanted it added.

#### Superintendent/Director’s Report:

##### Campus Attendance Update

Jennifer Hernandez shared information on campus attendance with the board. Board asked Jennifer to share on what HERO does for the student.

Average Lab attendance at Southwest – 27%

HERO Login is 49% at Southwest

Average Lab attendance at West – 52%

Hero Login is 60% at West

Jennifer shared on the population at our schools and the struggles that some have in attending school.

Jennifer shared that we need to push our students to be in attendance at the lab, which would increase credit attainment. Board asked if ideas that are working at West for increased attendance had been shared with Southwest to get their attendance increased. Jennifer shared we need to work with Southwest and change the parent/student mindset with attendance.

District retention rate is 27% excluding graduates. Including grads is 35%.

Jennifer held discussion on the Michigan College Access Network Grant for Southwest Campus. Jennifer contacted the organization and they have agreed to extend this grant to us, and will allow us to retain the \$3,406 grant monies. Criteria for grant compliance was shared with the Board. Grant monies will be used to support college readiness for our students.

Lake Superior State University Compliance grant information was shared with the Board. We submitted the information to Lake Superior State University and we have been approved for this piece. This will provide for college readiness monies, which would be available for our West campus students.

Jennifer held additional conversation on how we can provide more resources to our students with regard to SAT/PSAT/ACT prep testing which we’d like to provide to our students.

Jennifer shared information on Professional Development, which was held last Friday with our teaching staff. She shared handout with the board, which showed presenters and topics, which were offered to our teachers on Friday. Teacher feedback seemed positive.

Next graduation ceremony is scheduled for December 21, 2016 at 5:00 pm at our Southwest Campus.

Julie Hopper Video – LSSU Academic Snapshot

Video was shared with the board. Jennifer provided board members with handouts to accompany the video.

Motion made to accept the Independent Auditors' Report as presented by Glenn Croxton/Seconded by Jacquelyn Naylor. Passed unanimously.

## VI. LSSU Authorizer's Liaison's Report

Garnet Green – LSSU representative

Garnet shared some upcoming items: Reauthorization has been submitted. Transparency checklist is due before December 5, 2016. 10% of state allotment will be held if all information is not submitted correctly. Compliance grant has been approved for \$4,155. Invoices must be submitted before June 30, 2017.

## VII. Old Business

### A. Discussion Items

1. Fall 2016 Board Policy Updates – Jennifer meeting with Representative Neal Hartman in December.
2. Detroit Bus Company – Update – Jennifer reported the Detroit Bus Company would not be a viable option for our students' as they are no longer receiving their grant. She also contacted UBER and they were unable to assist us as well. Board asked if students could use bus tokens. Jennifer shared that we would need to look into this further to ensure that we could be fair to our students. Board asked what security we have in knowing the students would use the token to attend school. Jennifer shared that tokens are given out in individual basis. Jennifer is checking into grants that might be available. Board asked Jennifer to report out on cost of bus tokens for students who attend on a regular basis. Jennifer shared that we had looked into this previously and it was a significant cost to provide transportation. Board asked if an alternative option is available they would want this information at a future meeting.
3. School Improvement Committee – Jennifer shared the committee had concerns with world language for our students and the Rosetta Stone software. Students using the Rosetta Stone software needed specific headsets required for the program. Students were not updating the software on a regular basis. This information was shared with campus Directors. All new students needing Spanish I will have a Skype orientation offered to them. There will be four live sessions available to our students as well while using the Rosetta Stone software. Committee might want to add Science supports for our students in the future.
4. LSSU Renewal – Discussion on whether or not automatic renewal can be set up every two years.

Garnet Green shared that LSSU Renewal for authorization can be set up in increments of 2/3/4/5 years.

Four factors (Educational Goals) – Garnet shared a handout with the board on this. Reauthorization is done every four years. Garnet will share additional information at the December board meeting. Board indicated they would like to discuss goals at meetings on a quarterly basis. Board asked if Garnet could check on whether or not LSSU would offer an attorney to assist with ESP contract renewal. Garnet indicated that the board would want to have their board attorney review/negotiate the contract.

#### Action Items

None.

#### VIII. New Business

##### A. Discussion Items:

1. 2016-17 LSSU Compliance Grant due 10/31/16. (Submission extended to 11/18/16). Jennifer Hernandez addressed under Item V.

2. 2016/17 Hylant Group Insurance Review – Kelli Glenn to address.

Kelli Glenn shared this information with the board. Hylant needed information pertaining to Workmen’s Compensation portion of the insurance. Insurance company had WAY Academy name placement incorrectly listed. All is correct and has been submitted.

3. Creation of Contract Review Committee – Glenn Croxton indicated he would work with Renee Torres on Management renewal/review.

##### B. Action Items:

#### IX. Board Committee Reports/Comments/Action

##### A. Finance Committee:

Monthly Financial Report –October 2016- accept subject to audit

Renee Torres shared the financial information with the board (handout was provided). Donation of \$200 was donated for field trip transportation, and Kelli Glenn will share organization information at next board meeting. Board asked that we provide a thank you note.

Board asked if we have any concerns with recent elections at our campus sites. Jennifer shared that we have had no issues at either campus site around the elections.

Motion made to accept the October 2016 financial report as presented by Glenn Croxton /Seconded by Jaquelyn Naylor. Passed unanimously.

#### X. Announcements:

Next Regularly Scheduled Board meeting: Monday, December 19, 2016 W-A-Y Academy  
Detroit, **Southwest Campus**, 8701 W. Vernor Hwy., Detroit, MI 48209

## XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

No comments offered.

## XII. Adjournment

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, [www.wayprogram.net](http://www.wayprogram.net). Public notice of this meeting was posted as required by the Open Meetings Act.

Motion made to adjourn meeting at 7:14 pm by Jacquelyn Naylor/seconded by Renee Torres. Approved Unanimously.