

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 West Vernor Highway, Detroit, MI 48209

**Note: October 17, 2016 Meeting will be held at Southwest Campus
8701 W. Vernor Highway, Detroit, MI 48209**

Board of Directors' Regular Meeting
Monday, October 17, 2016
5:30 p.m.

Financial Meeting Scheduled to begin at 5:00 p.m.

Minutes

I. Call to Order by the President

Roll Call:

Murray ___X___

Croxtan _Excused_

Naylor ___X___

Torres ___X___

II. Approval of Agenda

Motion made to approve the agenda as presented by Jacquelyn Naylor /Seconded by Renee Torres. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

No comments offered

IV. Consent Agenda

A. Approval of Minutes, Regular Meeting, September 19, 2016

Motion made to approve minutes from the Regular Meeting held on September 19, 2016 by Jacquelyn Naylor/Seconded by Renee Torres. Passed unanimously.

V. Educational Service Provider's Report

Superintendent/Director's Report: (see also written reports on secure site)

242 researchers at Southwest (including 25e researchers) & 157 researchers at West Campus

Continuing to enroll throughout count period. Still collecting two-way communication which the state requires.

October 1, 2016 - FAFSA window opened

Career Cruising – Educational Development Plan approved by MDE. We are encouraging our students to complete this.

School Improvement Committee – Jennifer Hernandez and Jacquelyn Naylor met and discussed enrollment, along with post secondary opportunities for our researchers. Also held discussion on GREAT program, ROTC and other programs that might be available for our campus sites. Discussion on the need for counselor – looking at possible partnership opportunities with this.

Discussion held on funds collected for school overseas trip through EF Education. Jennifer Hernandez shared that refunds were provided to those who qualified for up to \$95.00.

Ford Field activity monies are still available and were deposited into student fund account. Board asked for clarification on how student monies are used for activities. Jennifer Hernandez shared this process with the board.

Lake Superior State University shared SAT data, which showed an upward trend in college readiness.

Board shared that Detroit Bus Company provides transportation to Detroit students. Jennifer Hernandez will check into this and report out at a future board meeting. Board asked her to check on possible transportation grants. (100 West & 117 Southwest researchers live one mile away from their campus site location)

VI. LSSU Authorizer's Liaison's Report

Garnet Green – LSSU representative

Garnet Green held discussion on due dates – Annual conflict of interest form – due back to Garnet by November 1, 2016.

Recon Management site visit – Garnet stressed that we get a date on the calendar as soon as possible. Garnet will forward last years recon visit information to Jennifer Hernandez.

VII. Old Business

A. Discussion Items

1. Test Scores – Jennifer Hernandez

Jennifer Hernandez shared a slide show presentation with the board around test scores.

M-Step information was shared. Test is given primarily online each Spring. Test is for 7th and 11th grade researchers. Board asked for clarification on what we are doing to improve the test scores within our buildings. Jennifer shared that Data Driven Dialog training was provided to all staff during June/July 2016. Jennifer indicated that we hired a Para-pro and Middle School teacher who will assist with some of our EL researchers. Board asked that Jennifer report out on Special Needs students and accommodations that are provided to them at a future board meeting. Jennifer shared a handout on data with the Board. Jennifer also indicated that based on the data, it would indicate that our schools are “High Needs”. Board would like to hear what the future plan would be to increase test scores. This information will be provided at a future board meeting. Jennifer shared that Directors are contacting researchers, and personally inviting them to attend lab on Friday morning for additional assistance.

Board asked if we were looking at a different teaching method that might be available. (Board indicated this was spoken about at a previous board meeting) Board requested that Jennifer provide an update on this at the November board meeting.

Board asked if there is an independent person that reviews login’s etc. to assist with test score improvement. Jennifer shared that she was looking into this. Additional conversation was held on language barriers within Southwest Campus. Board asked about Amelia Duran’s availability for employment at Southwest working with researchers who have language barriers.

Jennifer held additional conversation around action steps for improving data.

Board asked if we could provide information on researcher retention at a future board meeting. (Where are they going when they leave?)

Garnet Green shared information on supports that might be available to us. Suggested contacting the Bilingual coordinator at Wayne RESA and inquire if they can provide additional resources. With regard to data dialog, Garnet suggested that we focus around instructional learning cycles.

Jennifer Hernandez to share Julie Hopper’s video with board at November meeting.

2. Lake Superior State University mandatory goals – Jennifer Hernandez

Jennifer Hernandez shared information on Lake Superior State University goals with the Board.

B. Action Item

None.

VIII. New Business

A. Discussion Items:

1. Board member reimbursement requests

Mrs. Naylor submitted mileage reimbursement request in the amount of \$216.16

3. Sub-lease renewal for Don Bosco Hall (West Campus)

Kelli Glenn shared information on the West Campus sub-lease renewal. Monthly rent will decrease on the sub-lease. New rent will be \$9125. Rent would increase if enrollment increases to 220 students. Utility costs are figured into monthly rent.

3. Board Membership committee – reviewing potential board member candidates.

Renee Torres shared information on adding an additional board member. Committee had discussion around resumes that were reviewed. Waiting to hear back from potential candidate that was contacted. Board indicated they would like to have five board members total. Committee will contact candidate again. If candidate doesn't respond, the committee will contact the next available viable candidate.

4. LSSU Reauthorization Application – Board Member Responsibilities – Discussion with Board members

a. Academy Board Governance

i. Provide evidence that the Academy Board is actively involved in managing the Academy, including, but not limited to, planning and establishing budgetary priorities and in periodic review of the budget, financial statements, and the financial audit. Yes

ii. Does the Academy Board, at least annually, review the strategic plan? Yes, however, board indicated they would like to work with Garnet Green on this and shorten it if possible.

iii. Is the Academy Board involved in evaluating the management company, or, if self-managed, does the Academy Board evaluate the school leader? Yes

- iv. Does the Academy Board evaluate itself? Yes
- v. Is the Board informed about student academic achievement and growth for all groups of pupils? Not so much in the past, however, they are satisfied with what was presented today.
- vi. How frequently does the Board review educational goals? Annually
- vii. Explain how the Academy has been responsible and effective, handled organizational challenges competently, and responded effectively to complaints. Board is optimistic that this will improve with Mrs. Hernandez serving in her position.
- viii. Explain how Academy Board has ensured that the Academy's staff met or made significant progress relative to the Academy's expressed targets in its statement of educational goals. Board is hopeful for improvement in this area in the future.

b. Board Member Responsibilities

- i. Explain how Academy Board members comply with their Constitutional Oath of Office, including satisfying its fiduciary duty, duty of loyalty, and duty of candor. Board members indicated they submit their required documentation and review financials on a regular basis.
- ii. Explain whether Academy Board members have had high rates of unexcused absences. N/A
- iii. Explain whether Academy Board members have participated in board training. Yes

B. Action Items:

- 1. Approve Board reimbursement requests

Motion made to approve mileage reimbursement to Jacquelyn Naylor in the amount of \$216.16 by Renee Torres/Seconded by Michael Murray. Passed unanimously.

- 2. Approve Don Bosco Hall (West Campus) sub-lease renewal

Motion made to approve Don Bosco Hall (West Campus) sub-lease renewal by Jacquelyn Naylor/Seconded by Renee Torres. Passed unanimously.

IX. Board Committee Reports/Comments/Action

A. Finance Committee:

Monthly Financial Report –September 2016- accept subject to audit

Renee Torres shared the financial report with the Board. (Board was provided financial handout information)

Motion made to accept the September 2016 financial report as presented by Jacquelyn Naylor/Seconded by Michael Murray. Passed unanimously.

X. Announcements:

Next Regularly Scheduled Board meeting: Monday, November 21, 2016 W-A-Y Academy
Detroit, **West Campus**, 19321 West Chicago Ave., Detroit, MI 48228

XI. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Tabitha Stanley expressed her “parental” opinions on test scores, sharing that sometimes students are scheduling their courses in a non-strategic manner, which hinders the students in being better prepared to take the tests.

Motion made to adjourn meeting at 7:06 by Jacquelyn Naylor seconded by Renee Torres. Approved Unanimously.

XII. Adjournment

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.