

W-A-Y Academy
(Widening Advancements for Youth)

8701 West Vernor Hwy.
Detroit, MI 48209
313-444-8082

Board of Directors' Regular Meeting

DATE – March 17, 2014
TIME - 5:30 p.m.

MINUTES

I. Call to Order by the President – 5:30 p.m.

Roll Call

Bauer	X
Croxton	X
Irwin	Excused
LeRoy	X
Murray	Excused
Wong	X

II. Approval of Agenda

Board discussion on moving agenda item X Board Committee Reports to follow the report of the Educational Service Provider. Glenn Croxton moved to support the change to the agenda/Seconded by Barbara LeRoy. All approved as amended.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.
No Comments offered.

IV. Consent Agenda

A. Approval of Minutes of Rescheduled February 21, 2014 Meeting held March 3, 2014.

Motion made to approve by Pam Wong/Seconded by Barbara LeRoy.
Passed unanimously.

V. Correspondence

Kelli Glenn stated AFT-Michigan sent a Freedom of Information Act (FOIA) request to the WAY Academy dated February 3, 2014 and a follow-up request dated March 10, 2014 requesting contract and employee information. The February letter was misplaced with change in Business Managers. Elizabeth Bauer will contact AFT-Michigan indicating a change in staff (Kelli Glenn new Business Manager) and will work with Kelli Glenn and Shannon Smith to respond.

VI. Educational Service Provider's Report

A. Researcher Achievement

Madeline Black shared that researchers are getting ready to take MAP testing. ACT was taken last week and makeup testing is scheduled for this week. Board indicated they would like to see contract goals posted on the secure site. MEAP for both sites shows reading is strongest score/writing 2nd and math showed low scores. The board would like to know how the numbers are compared to the state. Rebecca will pull that data and share at next board meeting.

B. Student Retention data

Sonya Townsend indicated that overall retention was good. She is looking into data to see where students are going, etc. Sonya Townsend referred to the pie chart handout from last board meeting. Retention seems to be at 62%. Board asked how this compares with other Academies? Sonya Townsend indicated that we are above average with retention compared to other schools. Sonya Townsend also described the exit process used to ensure we capture data on where our researchers are going.

C. Staff Turnover data

Will be discussed at future board meeting.

D. Update School Calendar

The Updated School Calendar was discussed by Madeline Black. WAY Academy wants to change the calendar for both academy

locations. This recommendation was based on researcher attendance data. The data has been tracked to reveal that students are not attending during certain dates. The updated calendar would allow researchers to have days off with other members of their households. It would allow teaching staff to recharge and we would see an increase in salary/pay. We are looking at closing less than six weeks throughout the school year. With our year-round waiver, students can be out of school a maximum of six weeks per year. Refer to proposed calendar change. Board members expressed concern over veering off the “WAY Model” and becoming more traditional and the need to be mindful of this as we have always indicated that we are a different type of program.

Elizabeth Bauer indicated that the Academy would need to provide MDE an updated school calendar reflecting this change. Elizabeth Bauer requested that she receive a copy of the calendar prior to it being submitted to MDE. Board indicated they would not be voting on this tonight and add it as an agenda item for April board meeting. Elizabeth Bauer requested that these type of requests be posted to the secure site prior to the day of the board meeting. This would allow board time to review information. Further, the process for adopting changes in schedule, budgets contracts, etc. is for the item to be discussed at one meeting and voted on at a following meeting. WAY Program staff pointed out that this change is to commence March 31 and so the April meeting would be too late.

Elizabeth Bauer stated that a Special Meeting would need to be called during the week of March 24th. A week’s notice is required. Board member availability will be assessed and a date set that allows a quorum to be present to discuss and vote on the proposed calendar change.

E. Teaching staff PD plan and PD hour log – Nothing to report.

F. Finances – Will discuss separately.

F: Action required: Board acceptance of ESP Report. Resolved: To accept the Educational Service Provider’s Report.
Discussion and Vote

Motion made to accept the ESP Report by Barbara Leroy/seconded by Glenn Croxton. Passed unanimously.

X. Board Committee Reports/Comments/Action Moved up in agenda per earlier action.

A. Nominating Committee – No Report

B. Finance Committee:

Kelli Glenn spoke on Profit & Loss/Financial statements that had been uploaded to secure site for board review/approval.

Barbara LeRoy shared on behalf of Michael Murray that he has reviewed the financial documents and recommends they be approved by the board.

Motion to accept the financial documents by Glenn Croxton/seconded by Pam Wong. Passed unanimously.

Barbara LeRoy asked that the Board be provided with separate reports for each campus. Kelli Glenn shared information on expenditures. Pam Wong asked for clarity on the WAY access fee. Barbara LeRoy clarified that Michigan Future Schools funds are designated for West Campus only.

Board fund document was discussed by Kelli Glenn.

Kelli Glenn spoke on increased State at-risk funding that will be provided to Southwest Campus. This funding does not appear in the amended budget as the information just became available today.

Barbara LeRoy spoke on behalf of the finance committee which met last week in a special meeting to discuss an amendment to the budget. Kelli Glenn discussed the amended budget with the board which was based on reduced student count numbers. Original budget was based on 720. The amended budget is based on 471 students enrolled at both West and Southwest Academy. Out of \$102,641 expected revenue, \$36,000 will remain in board account at end of year and will not be transferred. Barbara LeRoy spoke

on behalf of the committee and recommends the board vote to accept the budget.

Glenn Croxton voted to accept budget amendment as presented. Pam Wong seconded. Motion passed unanimously.

VII. Old Business

A. Authorization to make line item adjustments to the budget.

Proposed resolution - discussion and vote.

Barbara LeRoy held discussion.

Resolved: WAY Program Business Manager is authorized to make a one-time line item adjustment without Board approval providing it does not exceed 10% of the line item or \$1000, whichever is less. The authorization applies only to non-personnel items. Motion made by Pam Wong to approve this resolution if amended by requesting the Business Manager give the board a report of any adjustments at next scheduled board meeting. Glenn Croxton seconded. Passed unanimously.

B. Evaluation of School Directors – progress report.

Elizabeth Bauer sent the rubric to board members and is asking for feedback.

C. Strategic Plan – progress report

Meeting is scheduled for Friday, March 21, 2014 to work further on the strategic plan and will report out at future board meeting. Elizabeth Bauer indicated that all ideas/suggestions are welcome.

D. Plan for April meeting at W-A-Y Academy West (notices, etc.)

Discussion between board regarding next meeting which is scheduled for West Campus during Spring Break.

VIII. New Business:

A. Approval of Board Expenses

Motion to approve food expense reimbursement to Patrick Irwin in the amount of \$48.23 by Pam Wong/seconded by Glenn Croxton. Passed unanimously.

IX. LSSU Authorizer Liaison Report: Not Present

X. Moved up in agenda to follow Item VI (see account above).

XI. Announcements:

A. Board Training, LSSU Retreat June 21, 22, 2014

Board had discussion on upcoming LSSU Board training/Retreat which is now scheduled for June 28, 29, 2014.

B. Next Regularly Scheduled Board meeting: April 21, 2014 at

W-A-Y Academy Detroit – West Campus, 19321 W Chicago

Ave., Detroit, MI 48228 Elizabeth Bauer requested the next board meeting posting be posted at Southwest and West Academy.

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Parent asked for clarification on how WAY prevents burn-out of their online mentors/expert(s). Parent shared they feel that the online mentors are feeling burned out.

Conversation was tabled for after-board meeting discussion.

XIII. Adjournment

Motion made to adjourn by Pam Wong/Seconded by Glenn Croxton.

Passed unanimously.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy's web site, www.wayprogram.net.

Public notice of this meeting was posted as required by the Open Meetings Act.