

**W-A-Y Academy
(Widening Advancements for Youth)**

**8701 West Vernor Hwy.
Detroit, MI 48209
313-444-8082**

Board of Directors' Rescheduled Regular Meeting

DATE – March 3, 2014

TIME – 5:30 p.m.

Rescheduled due to weather conditions on February 17, 2014

MINUTES

- I. Call to Order by the President
5:30 p.m.

Roll Call

Bauer	X
Croxton	Excused
Irwin	X – Arrived late
LeRoy	X
Murray	X
Wong	X

- II. Approval of Agenda
Motion made to approve agenda by Michael Murray/Seconded by Pamela Wong. Passed unanimously.

- III. Call to the Public
This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only. No comments offered.

- IV. Consent Agenda
a. Approval of Minutes Meeting of January 20, 2014, 2013
Motion made to approve by Pam Wong/Seconded by Michael Murray.
Passed unanimously.

V. Correspondence

A. Lusk & Albertson Records Retention Policy

Discussion held on change in Lusk & Albertson records retention policy. Minutes of Board meetings are no longer being sent to Lusk & Albertson office. Minutes are currently posted on Academy website and archived there. Elizabeth Bauer to request records from Lusk & Albertson that would otherwise be destroyed at the end of five (5) years. Client records would be retained by Lusk & Albertson.

B. LSSU e-mail re Evaluation of W-A-Y Academy

LSSU is scheduled to meeting with Barbara LeRoy and Elizabeth Bauer on June 2, 2014. They will meet with Beth Baker and Glen Taylor later that day.

VI. Educational Service Provider's Report (Patrick Irwin arrived during discussion).

A. Researcher Achievement

Sonya Townsend shared that ACT testing has been scheduled for 60 researchers along with field trips for those researchers not taking the ACT. Dentist R Us came to the Academy and will return in the near future. They expect 100 percent researcher participation on FAFSA.

B. Presentation to Michigan State Board of Education. At the invitation of the Network of Michigan Educators, Bethany Rayl, Liz Bauer, Petrus Stanley and Tyshuanna Childress addressed the State Board of Education during Public Comment on February 11, 2014.

C. Staff Turnover data - No report

D. Teaching staff PD plan and PD hour log
Summary of activity in written report.

E. Finances - Discussion deferred to Committee report.

F. Action Required: Board acceptance of ESP Report(s). Resolved: To accept the Educational Service Provider's Report for this and all previous Board meetings.

Motion made by Michael Murray/Seconded by Pamela Wong. Passed unanimously.

VII. Old Business

A. Authorization to make line item adjustments to the budget

- B. Proposed resolution - discussion and vote.
1. Resolved: WAY Program Business Manager is authorized to make line item adjustments without Board approval providing they do not exceed 10% or \$1000, whichever is less. The authorization applies only to non-personnel items.

Discussion centered on frequency and scope of line item adjustments. Board agreed to further review and vote at next board meeting. Board members asked that all adjustments be reported at the next regular board meeting.

- C. Motion to nominate Pamela Wong and Barbara LeRoy for 3-year terms on the Board of Directors commencing July 1, 2014. Moved by Michael Murray, Seconded by Patrick Irwin. Passed unanimously.

VIII. New Business

Discussion Items:

1. Preparation for Evaluation by LSSU June, 2014: Committee responsibilities and deadlines for action
 - a. Board self evaluation: Plan for – Elizabeth Bauer asked for sample assessments. Glenn Bachman suggested one template is the format LSSU uses to evaluate the Board and the Academy. Elizabeth Bauer will distribute.
 - b. Evaluation of School Directors: Sonya Townsend and Madeline Black. Per Management Agreement, this is done by WAY Program with input from the Board. Bethany Rayl to assist Board. Board had discussion with more information to come. Elizabeth Bauer will distribute the rubric used by WAY Program.
 - c. Strategic plan. In process: Report on first steps. Next meeting of Strategic Planning Committee is March 21, 2014, 9-11 a.m. at 407 E. Fort St., 2nd Floor, Detroit. Elizabeth Bauer reported on brainstorming session that had been held and shared a written summary with the Board.

2. Plan for Board meeting at West Campus in future
 - a. Set dates
Discussion was held on holding some of the future Board meetings at the West Campus. Board meeting, April 21, 2014 will be held at WAY Academy West.
 - b. Publicize location of meeting – not discussed.
Elizabeth Bauer will work with Madeline Black on how to get the word out to West researchers and families.

3. Action Items:

- a. Approval of Board Expenses:
 1. Patrick Irwin - Food for meeting
 2. Lusk & Albertson Invoice for review of Lease and Sub Lease - \$735.00
 3. Board member expenses – Elizabeth Bauer \$258.44

Motion made to approve reimbursement by Michael Murray/Seconded by Barbara LeRoy. Passed unanimously.

IX. LSSU Authorizer Liaison Report – Don Haist was not present.

X. Board Committee Reports/Comments

A. Nominating Committee

Pamela Wong moved to “add a Section 3 to the Academy’s Bylaws’ Article IV, Board of Directors, to reserve a position on the Board of Directors for a parent of a currently enrolled pupil. Motion seconded by Patrick Irwin. Passed unanimously.

B. Finance Committee

Finance committee met prior to board meeting. This is a work in progress. Board will have a separate accounting of its income and expenses.

Kelli Glenn will have an amended budget posted by March 10th. Finance Committee will have a conference call prior to the next Board meeting. Call scheduled for 4:30 p.m. on Tuesday March 11, 2014

Motion made to accept the Finance Committee report by Pamela Wong/seconded by Barbara Leroy. Passed unanimously.

C. Management Fee Committee Appointments: Michael Murray, Pam Wong, Kelli Glenn. Work postponed until July, 2014.

D. ESP Evaluation Committee:
Barbara LeRoy, Michael Murray, Elizabeth Bauer (Evaluation due June 1). Format will be distributed, Input from all Board members welcomed.

XI. Announcements:

A. Board Training, March 3, 2014 at 5:30 p.m. 8701 W. Vernor Hwy. Detroit. Board training is to be held immediately following the meeting.

B. Next regularly scheduled Board meeting: March 17, 2014

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes. No comments offered

XIII. Adjournment

Motion made to adjourn by Patrick Irwin/Pamela Wong seconded. Passed unanimously.

Minutes of all Board of Director's meetings are available after approval by the Board. They will be posted on the website of W-A-Y Academy Detroit. www.wayprogram.net.

Public notice of this meeting was posted as required by the Open Meetings Act.