

**W-A-Y Academy
(Widening Advancements for Youth)**

**8701 West Vernor Hwy.
Detroit, MI 48209
313-444-8082**

Board of Directors' Regular Meeting

DATE – September 16, 2013

TIME – 5:30 p.m.

Meeting Minutes

I. Call to Order by the President

Roll Call

Bauer	<u> x </u>
Croxtton	<u> Excused </u>
Irwin	<u> x </u>
LeRoy	<u> x </u>
Murray	<u> x </u>
Wong	<u> x </u>

- II. Approval of Agenda - (Agenda change: Add discussion of Common Core Resolution as item 6 under New Business. Move amendment of minutes of Regular Board Meeting, June, 3, 2013, to reflect adoption of Budget for 2013-2014 to Item 4 under Old Business business). Moved Murray/ Second Irwin. Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

IV. Consent Agenda

- a. Approval of Minutes – for August 5, 2013 as circulated
- b. Amend minutes of June 3, 2013 meeting (moved to Item 4 Old Business)
Moved Murray/Second Irwin. Passed unanimously.

LSSU guests/authorizer was invited to speak.

Nick Oshelski and Don Haist attended. Nick spoke about how impressed he was with the program and was able to spend some time in the lab prior to the meeting and shared on this.

Passed out Board manual that LSSU has created. Board members commented on the retreat and how useful it was to the members who attended.

Further discussion on board member manual that was shared with board members.

Operations = Document submission (minutes, reports, state reports, budgets, etc) WAY Academy has a 95 % rating and received a bonus check (\$2500.00) for having things completed in a timely fashion.

Shared that LSSU will be providing webinars in the future and will be setting up a retreat next year. LSSU provides a \$100 reward for each webinar that board members participate in. Mike Murray shared this would bring add'l revenue into the school for kids if board members were to participate.

We have a 5 year contract. 3rd year review and in the 5th year the Academy would be reapplying.

Ideas were shared on how to handle evaluation of the Academy site director(s). Management company should be seeking guidance from the Board when evaluating the Academy director(s). The board needs to evaluate the management company and need to do self-evaluations as well.

Has a strategic plan been created? If not, a plan is needed to have this created. Patrick shared that they depend on the management company to assist the board with this task.

Financial stability section of book was discussed. Continue discussion on budgets and make sure the info is included in the minutes.

Beth Baker shared that we had established an employee (Rebecca Jackson) to handle the testing on behalf of the Academy. Nick stressed the importance of including “discussed” information in the minutes.

Mike Murray asked how we were faring with other schools after one year. Nick Oshelski shared that other schools share the same concerns. He wanted to share that LSSU is there to help the board with anything they may need.

Further discussion was had among the board members and Pam Wong wanted to thank central staff for making this happen. Liz shared thanks to Glenn Bachman and Nick Oshelski/LSSU.

V. Correspondence: None had been received.

VI. Educational Service Provider's Report –

(Beth/Glen) discussion on budget information that was shared with board members. Barb LeRoy asked if staff would be available to go through the documents. Items will be posted for board one week before scheduled meetings. Board agreed that ESP reports will be posted and available until further notice. Liz asked if any board members had any questions on any of the documents that were posted.

Michigan Future Schools grant which was targeted for computers for West Campus has been moved towards salaries.

VII. Old Business

A. Discussion Items

1. Approve legally required and best practice policies with corrections as noted. Liz asked if anyone had any changes with the draft that was shared with board. Glenn Bachman indicated that Liz should email info to Mindy and send via first class mail as well. Policies should be posted on website once approved. Glenn Bachman will get with Barbara LeRoy and Pam Wong to do the fall updates which shouldn't take too long. Barbara indicated that one hard copy needs to be available at each campus and then saved electronically. Moved to adopt with changes as noted. Moved/Patrick Irwin and Second by Mike Murray. Policy adopted with appropriate amendments.

1a. Single Account Resolved:

Mike Murray spoke to changing bank account and the treasurer will look at the reports each month, as well as, someone on the management side. Spending board money will need Board approval. Resolved to open single acct at Chase (Pres/Sec/Treas/Director of Business at WAY Program (Fletcher Spears) will be account signers) Motion made by Patrick Irwin/Seconded by Mike Murray. Motion passed unanimously. Current account with Huntington will remain open at least until November of this Year.

2. Discussion of draft Student Handbook posted on website:

Motion made to approve handbook by Pam Wong/Second by Barb Leroy. Passed unanimously.

3. Board insurance policy:

Board insurance policy status report was shared by Fletcher Spears. We should have some quotes available for the next board meeting. Spears clarified current policy has been renewed and updated to include the West Campus.

Mike shared that we need to have board discussion and what business items we can have the management company simply take care of and then report out to board.

Liz Bauer indicated that Joe Fabiano will attend the next meeting to review the insurance policy.

Darrell Wanamaker discussed the difference between damages and theft and claims made. All new devices/technology are now being tracked and should be able to track them down.

4. Resolved that the minutes of the June 3, 2013 Regular meeting of the Board be amended to show action taken at that meeting to approve the 2013-2014 Budget for W-A-Y Academy that had been passed with unanimous vote after motion by Irwin and second by LeRoy. Irwin moved adoption of the Resolution. Second by Murray. Passed with unanimous vote.

VIII. New Business

A. Discussion Items – Approve payments to:

1. Lusk & Albertson – August 2013 for \$436.50
2. Bauer Expense June – Aug. \$189.84
3. Irwin Expense (Food) - \$123.80

Motion made to approve by Mike Murray/Second by Patrick Irwin. Passed with unanimous vote.

4. Recognition of Glenn Bachman's Service to W-A-Y Academy Resolution and Gift

Liz wanted to acknowledge Glenn Bachman's service at WAY academy. Pam Wong shared a quote that best described Glenn and presented him with a gift. Glenn shared his thanks and thankfulness for all talented staff sitting around the table who provided support and expertise for the Academy researchers.

5. Board Training: Roles & responsibilities for Board and ESP

LSSU will send a governance calendar to the board so assist with meeting deadlines. Watch for upcoming webinar on rules and responsibilities of Board members which should be attended by Board and Management company. Glenn Bachman indicated that he'd be happy to assist with this.

6. Discussion of Resolution on common core

Discussion on common core and whether or not the board wants to study or take action on a resolution. Beth Baker shared on why W-A-Y supports the common core. Liz Bauer shared her

experience on common core discussion at the State level. Parent who was in attendance shared her experience with common core and home schooling. Liz wanted to share that we all need to be aware of what is going on at the state with regard to common core. No action taken.

IX. LSSU Authorizer Liaison Report – spoke at beginning of meeting (see above LSSU guests/authorizer invited to speak)

X. Board Committee Reports/Comments - None

XI. Announcements - None

XII. Call to the Public

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Parent shared that WAY should open in Livonia and wanted to share out on another charter that has opened near her home.

XIII. Adjournment -- 7:32 pm

Motion to adjourn by Barbara Leroy. Meeting was adjourned by Elizabeth Bauer at 7:32 p.m.

Minutes of all Board of Director's meetings are available after approval by the Board at the offices of the Board's attorneys, Lusk & Albertson, PLC, 40950 Woodward Avenue, Ste. 350, Bloomfield Hills, Michigan 48304 (248-258-2850). Approved minutes will also be posted on the WAY Academy's web site, www.wayprogram.net.

Public notice of this meeting was posted as required by the Open Meetings Act.