

W-A-Y Academy Detroit
(Widening Advancements for Youth)
8701 W Vernor Highway, Detroit, MI 48209

**Note: January 25, 2016 Meeting was held at West Campus
19321 W. Chicago Ave., Detroit, MI 48228**

Board of Directors' Regular Meeting
Monday, January 25, 2016
5:30 p.m.

Minutes

I. Call to Order by the President - 5:30 p.m.

Roll Call:

Bauer X

Croxtan X

Irwin X

LeRoy X

Murray X

Naylor X

Wong Excused

II. Approval of Agenda

Motion made to approve the agenda as amended by Patrick Irwin/Seconded by Michael Murray.
Passed unanimously.

III. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns regarding agenda items only.

No comments offered.

IV. Presentation by Researchers and Staff

Da'Lon Whigham introduced (Researcher Council Board President spoke – Antanice Jordan)
Shared on Researcher Board Council meetings.

Kirsten Sturgis – Treasurer of Researcher Board Council – Spoke on Treasurer responsibilities.

Janeese Burnett spoke on “News Reporter” responsibility of Researcher Board Council.

John Spencer spoke on his excitement of attending WAY Academy as he is allowed to learn the way he wants to learn.

Antiquette Thompson spoke on her experience at WAY Academy. She was one of the top standard earners this past week.

Skyler Thompson spoke on her experience at WAY Academy. Skyler enjoys the help she receives here at the school. Skyler was one of the top standard earners this past week.

Janeese Burnett shared that WAY Academy and the researchers will be collecting bottled water donations now thru 2/16/16. They will be sending the donated water to Flint. They would like everyone to get involved and donate water if possible. Water should be brought to Room 202 at West Campus.

V. Consent Agenda

A. Approval of Minutes, Regular Meeting, December 21, 2015

Motion made to approve minutes from Regular Meeting, December 21, 2015 by Barbara LeRoy/Seconded by Jacquelyn Naylor. Passed unanimously

VI. Educational Service Provider's Report

Superintendent/Director's Report: (see written reports on secure site)

Compliance

Academics

Points of Pride (CAPP)

Certified Count Day results (SW and West) –update current enrollment

Educational Goals - Report of Meeting with Julie Hopper, LSSU, Nov. 9, 2015 and subsequent activity to determine means to measure Researchers' growth.

Alex spoke on compliance pieces, which Marilee Bylsma (Special Education) has been working on. Board asked for percentage of IEP researchers at West Campus. Da'Lon Whigham indicated they are at 37%.

Reviewed School Safety Plan and have modified the Fire Drill Policy. Dates have been created to have consistency at the Academy sites for Fire Drills. Form has been created and disbursed to School Director for review. Directors will have access to the online form and Darrell Wanamaker will ensure the form is uploaded. Glenn Croxton asked for clarification on where Southwest researchers wait during the fire drills. Elizabeth Bauer asked if Fire Department has been involved in the fire drill process, to provide assistance with fire drill process. She indicated they may be very helpful with creating this process. Da'Lon Whigham shared that Don Bosco is working with West Campus on their fire drills.

Board asked for clarification on evacuation process that is put in place at the Academy sites. Alex Cintron indicated that he is working with Paul Fershee (of WAY Program) to ensure this form is available to all Administrative Assistants for use in emergency situations.

Alex Cintron shared some of his points of pride around credit attainment. 13 West Researchers were part of the "pilot" program (Achievement Series) that is available for researchers who may want to "test out" of a subject. Results seem to show that the Achievement Series is showing positive results with our researchers.

Alex Cintron spoke on event that Amelia Duran is assisting with. The February 27, 2016 event will be taking place at Southwest. Urban Initiatives/WAY Academy will be partnering together for this event. She is working on trying to get transportation available for West researchers as this function is scheduled on a Saturday. Board will vote to approve at the February 2016 meeting. Alex Cintron will forward insurance rider to Ms. Bauer prior to the board meeting.

Alex Cintron shared on Da'Lon Whigham's work at West Campus and seems very excited with the work he is seeing. Board shared they would like to read the researcher's newsletter. Alex Cintron will either get the newsletter from the researcher(s) and email it to the board, or will see if the newsletter can be posted to the website.

School improvement meeting was recently held at Southwest. Planning is ongoing with the group.

Alex Cintron shared that WAY Academy passed the RECON visit.

Continuing with WEDA (close to 180 researchers) that would need to be serviced.

Paint job is complete at Southwest campus and looks really nice at this time.

Proposed Michigan Department of Education, Office of Field Services, Site Visit to the Southwest Campus, Friday, March 11, 2016, 10:00 a.m. – 12 Noon by Michael Radke, Director, and Linda Harrington, Educational Consultant. Is there any new information to share re plans for their visit?

No new information was shared at the Board meeting.

VII. LSSU Authorizer's Liaison's Report - Reginald Kirkland - Mr. Kirkland was not in attendance.

VIII. Old Business

No comments offered

IX. New Business

A. Discussion Items:

Committee to plan for charter renewal application (due Jan. 15, 2017)

Elizabeth Bauer shared on this process. Documents are due to LSSU in January 2017. It's a time consuming process and Elizabeth Bauer asked if any would volunteer to work on this. Glenn Croxton indicated he would work with Elizabeth Bauer on this application.

Board member reimbursement requests (if any)

Glenn Croxton requesting reimbursement for mileage for attending board meetings- \$306.03
Motion made to approve reimbursement by Patrick Irwin/Seconded by Michael Murray. Passed unanimously.

Elizabeth Bauer requesting reimbursement for mileage - \$120.05

Motion made to approve reimbursement by Michael Murray/Seconded by Glenn Croxton. Passed unanimously.

Revised Board Policies from National Charter Schools Institute (discuss)
(Vote on this item will be taken at February 22, 2015 meeting).

Elizabeth Bauer held conversation with Board around reviewing the policies, discussing several errors that will need to be corrected before this can be approved. Elizabeth Bauer will notify National Charter

Schools of the changes that will need to be made. The vote will be listed on the agenda for next month Board meeting.

B. Action Items:

Appoint Members of Charter Renewal Committee

Approve Board reimbursement requests (if any presented)

X. Board Committee Reports/Comments/Action

A. Finance Committee:

Monthly Financial Report: accept subject to audit

Michael Murray shared information regarding the monthly financial report. Mr. Murray asked that Kelli Glenn share on reports from LSSU finance department.

Motion made to accept financial report as presented by Barbara LeRoy/Seconded by Glenn Croxton. Passed unanimously.

LSSU Financial Solvency Report

Kelli Glenn shared that LSSU uses financial markers/ratios/enrollment/deficit fund balance on this report – We scored very well on this report with the exception of enrollment variance. Directors requested more conservative estimating of future enrollment when preparing the budget for FY 2016-17.

LSSU Financial Compliance Report

Kelli Glenn shared that LSSU used completeness, accuracy, audit opinion, etc...which are evaluated on the report. Full compliance points on all points with the exception of two categories (Fund Balance – rated as 3 points) (Budgetary Control – rated as 1 point). Kelli Glenn shared on conversation with LSSU representative regarding concerns that Ms. Glenn had with the compliance report. The current fund balance is 3.9%. Kelli Glenn explained that it is increasing each year, but W-A-Y Academy Detroit has been in existence only 4 years so has not had time to build the fund balance to the 5% expected by LSSU.

Hylant Report

Requested insurance documents assuring addition of LSSU as an additional insured have been transmitted to LSSU and the Hylant organization. We are waiting to hear if they have been accepted and respond to the concern noted in the recent Hylant Report.

B. Nominating Committee Report:

Board members with terms ending 2016: Croxton, Bauer, Murray

Barbara LeRoy shared Nominating Committee information on behalf of Pam Wong (who is excused from today's board meeting). Three board members (Glenn Croxton, Elizabeth Bauer and Michael Murray) are up for term expiration as of 6/30/16. The nominating committee is recommending these three board members for a three-year renewal term.

Motion made to approve Elizabeth Bauer to a three-year term on WAY Academy Board expiring on 6/30/19 by Barbara LeRoy/Seconded by Jacquelyn Naylor. Passed unanimously.

Motion made to approve Glenn Croxton to a three-year term on WAY Academy Board expiring on 6/30/19 by Barbara LeRoy/Seconded by Patrick Irwin. Passed unanimously.

Motion made to approve Michael Murray to a three-year term on WAY Academy Board expiring on 6/30/19 by Barbara LeRoy/Seconded by Patrick Irwin. Passed unanimously.

Pam Wong will forward the completed paperwork to LSSU for approval by 6/22/16.

XI. Announcements:

Next Regularly Scheduled Board meeting: Monday, February 22, 2016 (Note: date changed due to school closure for President's Day, February 15, 2016).

W-A-Y Academy Detroit, Southwest Campus, 8701 W. Vernor Highway, Detroit, MI 48209

XII. Call to the Public

This meeting is a meeting of the Board of W-A-Y Academy in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. We now invite members of the public to address the Board and share any thoughts or concerns. Comments should only be addressed to the person chairing this meeting, and per Board policy should be no longer than three minutes.

Tabitha Stanley spoke on researchers with IEP/504 needs. Ms. Stanley shared that her researchers are receiving the individual assistance they need without the IEP. Ms. Stanley shared on upcoming trip for Southwest researchers. Alex Cintron will send this information to the board.

Board members were reminded there was an item of Old Business not yet addressed. That was to approve the Agreement to Amend the Charter Contract Issued by Lake Superior State University to W-A-Y Academy Detroit. The amendment replaces current Schedule 7-1, Educational Goals and Programs with a new Schedule 7-1, which was sent to the Board in July 2015. Alex Cintron read Measure Four under Academy Specific Goals to the board. "Individualized mastery of 70% of the applicable standards in each content area as measured by learning artifacts assessed using a standards-focus rubric."

Motion made by Patrick Irwin to approve the Amendment to the Charter Contract by replacement of Schedule 7-1, Educational Goals and Programs, with a new Schedule 7-1 providing that Measure 4 under Academy Specific Goals read "Individual mastery of 70% of the applicable standards in each content area as measured by learning artifacts assessed using a standards-focused rubric." Seconded by Glenn Croxton. Passed unanimously.

XIII. Adjournment - 6:30 p.m.

Motion made to adjourn by Patrick Irwin/Seconded by Michael Murray.

Minutes of all Board of Director's meetings are available after approval by the Board and will be posted on the W-A-Y Academy Detroit web site, www.wayprogram.net. Public notice of this meeting was posted as required by the Open Meetings Act.